

Example A

(Level 1)

- AP Invoice for expenses across multiple grants
- Balance Sheet accounts are not separated by grant; grant accounting is only within revenue and expenditure accounts
- No automatic balancing by grant

Purchase Invoice






✓ Saved


PINV10000045 · Fabrikam, Inc.

Home Prepare Invoice More options

 Post
 Release
 Get Vendor Subscription Contract Lines

General

Show more

Vendor No. 10000
Posting Date 9/30/2026

Vendor Name Fabrikam, Inc.
Due Date 10/30/2026

Buy-from
Vendor Invoice No.

Contact Krystal York
Posting Description Invoice PINV10000045

Document Date 9/30/2026
Status Open

Lines
Manage
Line

 Select items...
 New Line
 Delete Line

Type	No.	Department Dimension Code	Grant Dimension Code	Category Dimension Code	Description/Comment	Line Amount Excl. Tax
→ G/L Account	68140	PROGRAM	HEADSTART	PROGRAM	Software training	2,500.00
G/L Account	68140	PROGRAM	WX	PROGRAM	Software training	1,500.00
G/L Account	68140	PROGRAM	WIA	PROGRAM	Software training	2,000.00

22100 Accounts Payable

G/L Entries Preview



Dimensions



Set Dimension Filter...



Posting Date	Document Type	G/L Account No.	G/L Account Name	Description	Grant Dimension Code	Department Dimension Code	Debit Amount (\$)	Credit Amount (\$)
9/30/2026	Invoice	68140	Consulting Services	Software training	WIA	PROGRAM	2,000.00	
9/30/2026	Invoice	68140	Consulting Services	Software training	WX	PROGRAM	1,500.00	
9/30/2026	Invoice	68140	Consulting Services	Software training	HEADSTART	PROGRAM	2,500.00	
9/30/2026	Invoice	22100	Accounts Payable	Invoice PINV10000045				6,000.00

22100 Accounts Payable

G/L Entries Preview



Dimensions



Set Dimension Filter...



Posting Date	Document Type	G/L Account No.	G/L Account Name	Description	Grant Dimension Code	Department Dimension Code	Debit Amount (\$)	Credit Amount (\$)
10/15/2026	Payment	10004	Business account, Operating,...	Fabrikam, Inc.				6,000.00
10/15/2026	Payment	22100	Accounts Payable	Fabrikam, Inc.			6,000.00	

Account	Debit	Credit
Cash	6,000	
AP		6,000
Head Start		
Grant Revenue		2,500
Consulting Services	2,500	
Workforce		
Grant Revenue		2,000
Consulting Services	2,000	
Weatherization		
Grant Revenue		1,500
Consulting Services	1,500	

Example B

(Levels 2 & 3)

- AP Invoice for expenses across multiple funds
- All payments go through one fund – in this example, AP Clearing
- Automatic Due To/From amounts are applied to balance each entry by fund
- The funds, then, reimburse the AP Clearing fund
 - Note:** If all the funds share a single bank account, this “reimbursement” can be made through a journal entry, or the Due To/From accounts can be assigned to the Cash Account or a separate Cash Offset account.

Purchase Invoice

✓ Saved

000-P-INV000006 · Fabrikam, Inc.

[Home](#)
[Prepare](#)
[Request Approval](#)
[Invoice](#)
[More options](#)

Post
 Release
 Get Vendor Subscription Contract Lines

General

Fund Dimension Code
AP CLEARING

Posting Date
9/30/2026

No.
000-P-INV000006

Due Date
10/30/2026

Vendor No.
10000

Vendor Invoice No.
123456

Vendor Name
Fabrikam, Inc.

Posting Description
Invoice 000-P-INV000006

Contact
Krystal York

Allocation Template

Document Date
9/30/2026

Status
Open

[Lines](#)
[Manage](#)
[Line](#)

Select items...
 New Line
 Delete Line

Type	No.	Fund Dimension Code	Department Code	Category Dimension Code	Description/Comment	Line Amount Excl. Tax
→ G/L Account	68140	HEADSTART	PROGRAM	PROGRAM	Cybersecurity training	2,500.00
G/L Account	68140	WX	PROGRAM	PROGRAM	Cybersecurity training	1,500.00
G/L Account	68140	WIA	PROGRAM	PROGRAM	Cybersecurity training	2,000.00

20100 Accounts Payable



G/L Entries Preview



Dimensions

Set Dimension Filter...



Posting Date	Document Type	G/L Account No.	G/L Account Name	Description	Fund Dimension Code ↑	Department Code	Debit Amount (\$)	Credit Amount (\$)
9/30/2026	Invoice	10430	Due From WIA	Cybersecurity training	AP CLEARING		2,000.00	
9/30/2026	Invoice	10420	Due From WX	Cybersecurity training	AP CLEARING		1,500.00	
9/30/2026	Invoice	10410	Due From Head Start	Cybersecurity training	AP CLEARING		2,500.00	
9/30/2026	Invoice	20100	Accounts Payable	Invoice 000-P-INV000006	AP CLEARING			6,000.00
9/30/2026	Invoice	68140	Consulting Services	Cybersecurity training	HEADSTART	PROGRAM	2,500.00	
9/30/2026	Invoice	12000	Due To AP Clearing	Cybersecurity training	HEADSTART			2,500.00
9/30/2026	Invoice	68140	Consulting Services	Cybersecurity training	WIA	PROGRAM	2,000.00	
9/30/2026	Invoice	12000	Due To AP Clearing	Cybersecurity training	WIA			2,000.00
9/30/2026	Invoice	68140	Consulting Services	Cybersecurity training	WX	PROGRAM	1,500.00	
9/30/2026	Invoice	12000	Due To AP Clearing	Cybersecurity training	WX			1,500.00

20100 Accounts Payable



G/L Entries Preview



Dimensions

Set Dimension Filter...



Posting Date ↑	Document Type	G/L Account No. ↑	G/L Account Name	Description	Fund Dimension Code	Departme... Code	Debit Amount (\$)	Credit Amount (\$)
10/15/2026	Payment	18200	Business account, Operating...	Fabrikam, Inc.	AP CLEARING			6,000.00
10/15/2026	Payment	20100	Accounts Payable	Fabrikam, Inc.	AP CLEARING		6,000.00	

General Journals

✓ Saved



Fund Dimension Code AP CLEARING ...

Batch Name JE ENTRY ...

Allocation Template



Manage

Home

Request Approval

Payroll

Line

Incoming Document

Page

More options



Post | v

Get Standard Journals...

Reconcile

Process With Multiple Entities

Renumber Document Numbers

Apply Entries...



Posting Date	Document No.	Account Type	Account No.	Fund Dimension Code	Department Code	Description	Debit Amount	Credit Amount
10/15/2026	G-000019	Bank Account	FIRST BANK	HEADSTART		Reimburse AP Clearing		2,500.00
10/15/2026	G-000019	Bank Account	UPTOWN TRUST	WX		Reimburse AP Clearing		1,500.00
10/15/2026	G-000019	Bank Account	WELLS FARGO	WIA		Reimburse AP Clearing		2,000.00
10/15/2026	G-000019	Bank Account	CHECKING	AP CLEARING		Reimbursement from Funds	6,000.00	

18200 Business account, Operating, Domestic

G/L Entries Preview



Dimensions

Set Dimension Filter...



Posting Date	Document Type	G/L Account No.	G/L Account Name	Description	Fund Dimension Code ↑	Department Code	Debit Amount (\$)	Credit Amount (\$)
10/15/2026		10410	Due From Head Start	Reimburse AP Clearing	AP CLEARING			2,500.00
10/15/2026		10420	Due From WX	Reimburse AP Clearing	AP CLEARING			1,500.00
10/15/2026		10430	Due From WIA	Reimburse AP Clearing	AP CLEARING			2,000.00
10/15/2026	:	18200	Business account, Operating,...	Reimbursement from Funds	AP CLEARING		6,000.00	
10/15/2026		10300	Bank Account	Reimburse AP Clearing	HEADSTART			2,500.00
10/15/2026		12000	Due To AP Clearing	Reimburse AP Clearing	HEADSTART		2,500.00	
10/15/2026		10110	Wells Fargo	Reimburse AP Clearing	WIA			2,000.00
10/15/2026		12000	Due To AP Clearing	Reimburse AP Clearing	WIA		2,000.00	
10/15/2026		10300	Bank Account	Reimburse AP Clearing	WX			1,500.00
10/15/2026		12000	Due To AP Clearing	Reimburse AP Clearing	WX		1,500.00	

Account	AP Clearing		Head Start		Workforce		Weatherization	
	Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit
Checking - AP Clearing								
Checking - Head Start			2,500					
Checking - Workforce					2,000			
Checking - Weatherization							1,500	
Due From Head Start	2,500							
Due From Workforce	2,000							
Due from Weatherization	1,500							
AP		6,000						
Due To AP Clearing				2,500		2,000		1,500
Grant Revenue				2,500		2,000		1,500
Consulting Services			2,500		2,000		1,500	

Example C

(Levels 2 & 3)

- AP Invoice for expenses across multiple funds
- The AP Account is split by fund
- Each fund's bank account pays its portion of the invoice – OR – if the funds share a single bank account, a single payment is made with each fund's portion of the payment separated in the general ledger.
 - Note:** In the case of a shared bank account, one bank reconciliation is completed on the overall bank account level.

Lines Manage Line							
Select items... New Line Delete Line							
Type	No.	Fund Dimension Code	Department Code	Category Dimension Code	Description/Comment	Line Amount Excl. Tax	
→ G/L Account	68140	HEADSTART	PROGRAM	PROGRAM	Cybersecurity training	2,500.00	
G/L Account	68140	WX	PROGRAM	PROGRAM	Cybersecurity training	1,500.00	
G/L Account	68140	WIA	PROGRAM	PROGRAM	Cybersecurity training	2,000.00	

Posted Purchase Invoices: All Filter Search Print Delete Home Print/Send Correct Invoice Report More options									
Fund Dimension Code	No.	Vendor Invoice No.	Vendor No.	Vendor	Amount	Allocation Template	Due Date	Remaining Amount	Closed
WX	PI-000114	22222-WX	10000	Fabrikam, Inc.	1,500.00		10/30/2026	1,500.00	No
WIA	PI-000113	22222-WIA	10000	Fabrikam, Inc.	2,000.00		10/30/2026	2,000.00	No
HEADSTART	PI-000112	22222-HEADSTART	10000	Fabrikam, Inc.	2,500.00		10/30/2026	2,500.00	No
AP CLEARING	000-P-INV000007	22222	10000	Fabrikam, Inc.	0.00		10/30/2026	0.00	Yes

20100 Accounts Payable									
General Ledger Entries Filter Search Edit List Home Review Entries More options									
Find entries... Reverse Transaction... Correct Dimensions Entry									
Posting Date	Document Type	Document No.	G/L Account No.	Fund Dimension Code	Department Code	Description	Debit Amount (\$)	Credit Amount (\$)	External Document No.
9/30/2026	Invoice	PI-000112	68140	HEADSTART	PROGRAM	Copilot workshop	2,500.00		22222-HEADSTART
→ 9/30/2026	Invoice	PI-000112	20100	HEADSTART		Invoice 000-P-INV000007		2,500.00	22222-HEADSTART

20100 Accounts Payable

General Ledger Entries     Edit List [Home](#)  Review Entries [More options](#)

 Find entries...  Reverse Transaction...  Correct Dimensions Entry 

Posting Date ↓	Docum... Type	Document No. ↓	G/L Account No. ↓	Fund Dimension Code	Department Code	Description	Debit Amount (\$)	Credit Amount (\$)	External Document No.
9/30/2026	Invoice	PI-000113	68140	WIA	PROGRAM	Copilot workshop	2,000.00		22222-WIA
→ 9/30/2026	:	Invoice	PI-000113	20100	WIA	Invoice 000-P-INV000007		2,000.00	22222-WIA

20100 Accounts Payable

General Ledger Entries     Edit List [Home](#)  Review Entries [More options](#)

 Find entries...  Reverse Transaction...  Correct Dimensions Entry 

Posting Date ↓	Docum... Type	Document No. ↓	G/L Account No. ↓	Fund Dimension Code	Department Code	Description	Debit Amount (\$)	Credit Amount (\$)	External Document No.
9/30/2026	Invoice	PI-000114	68140	WX	PROGRAM	Copilot workshop	1,500.00		22222-WX
→ 9/30/2026	:	Invoice	PI-000114	20100	WX	Invoice 000-P-INV000007		1,500.00	22222-WX

10300 Bank Account

G/L Entries Preview     Dimensions  Set Dimension Filter...

Posting Date	Document Type	G/L Account No.	G/L Account Name	Description	Fund Dimension Code	Department Code	Debit Amount (\$)	Credit Amount (\$)
10/15/2026	Payment	20100	Accounts Payable	Fabrikam, Inc.	HEADSTART		2,500.00	
10/15/2026	:	Payment	10300	Bank Account	Fabrikam, Inc.	HEADSTART		2,500.00

Account	AP Clearing		Head Start		Workforce		Weatherization	
	Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit
Checking - AP Clearing								
Checking - Head Start			2,500					
Checking - Workforce					2,000			
Checking - Weatherization							1,500	
Due From Head Start								
Due From Workforce								
Due from Weatherization								
AP				2,500		2,000		1,500
Due To AP Clearing								
Grant Revenue				2,500		2,000		1,500
Consulting Services			2,500		2,000		1,500	